

STATE OF ARKANSAS



Department
Of Career Education

Mike Beebe
Governor

William L. "Bill" Walker, Jr.
Director

July 25, 2012

TO: Secondary Superintendents and Coop Directors
Perkins Coordinators

FROM: Robert E. Gunter, Ed.D., Deputy Director
Career & Technical Education 

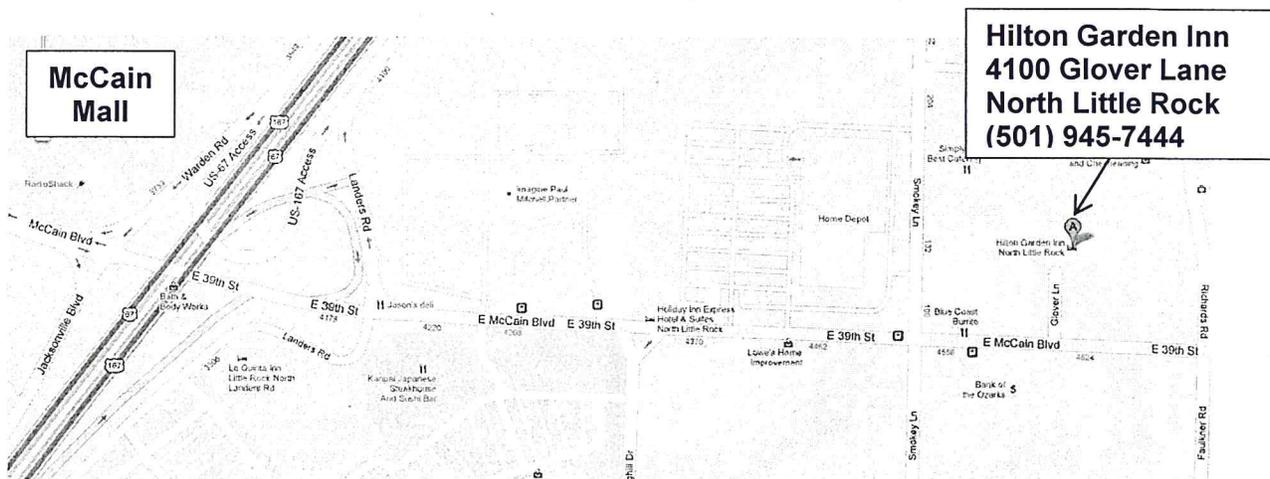
SUBJECT: Perkins / Federal Grants Management Workshop
October 10, 2012 – Hilton Garden Inn, North Little Rock

We would like to invite you to attend a Perkins / Federal Grants Management Workshop on October 10 at the Hilton Garden Inn in North Little Rock. We will begin at 10:00 a.m. and finish about 3:00 that afternoon.

Our presenter that day will be Mr. Michael Brustein of Brustein & Manasevit, Attorneys-at-Law, from Washington, D.C. While we have asked him to focus on fiscal issues relating particularly to Perkins, the same principles apply to the financial management of all federal education programs. Brustein & Manasevit is one of this country's most respected and experienced law firms specializing in federal education laws.

Registration for the meeting is \$30. A form is attached for your use.

Please feel free to call Mary Ellen Koettel at 501/682-1528 (mary.koettel@arkansas.gov) if you have any questions regarding the workshop.



**PERKINS/FEDERAL GRANTS MANAGEMENT WORKSHOP
Hilton Garden Inn, North Little Rock**

**October 10, 2012
10:00 – 3:00**

REGISTRATION FORM

Deadline: October 3

Registration Fee: \$30

**Make checks payable to Arch Ford Educational Cooperative.
Purchase order or check must be sent with registration form.**

Participant Name: _____

District/Institution: _____

Address: _____

City/ZIP: _____

Send Registration Form with P.O. or check to:

**Arch Ford Educational Cooperative
Attn: Mary Boyer
101 Bulldog Drive
Plumerville, AR 72127**

FAX: 501.354.6496

-- MAKE CHECKS PAYABLE TO ARCH FORD EDUCATIONAL COOPERATIVE --

(For information regarding the workshop, call Mary Ellen Koettel at 501-682-1528)