

Arkansas Department of Career Education

Office of Human Resource Management

VACANCY ANNOUNCEMENT

This position will be located at ARS Field Office, Harrison, AR.

OPENS: 6/30/2015

CLOSES: 7/6/2015

The Division of Arkansas Rehabilitation Services (ARS) is recruiting personnel for the following position:

Certified Vocational Rehabilitation Counselor

Position # 22081912

Entry Level Salary for Grade C119: \$35,554

Job Summary:

The Certified Vocational Rehabilitation Counselor is responsible for testing, assessing, and counseling students in their vocational goals. Prefer an applicant with a CRC certification and a CPR certification. Applicant must have vocational counseling skills, motivational interviewing skills, or related counseling skills. Must have excellent oral and written communication skills, creativity, problem-solving, evaluation of services, and time management skills. Have the ability to communicate with diverse populations, flexibility, handling tasks, maintaining professional demeanor, and ability to empathize. Have the ability to interpret psychological/medical evaluation reports and medical terminology.

Minimum Qualifications:

The formal education equivalent of a master's degree in education, counseling, rehabilitation counseling, or counselor education; plus two years of experience in counseling or a related field. Must be a licensed counselor in accordance with ACA 17-27-301 or certified as a Certified Vocational Rehabilitation Counselor in accordance with the Commission on Rehabilitation Counselor Certification. Additional requirements determined by the agency for recruiting

Applicants must complete a State of Arkansas employment application to be considered for employment. Resumes only will not be accepted. Each applicant is required to respond to the questions that are posted with the application. Apply online through the Arkansas State Jobs website at www.arstatejobs.com. The hearing impaired may telephone the ADA Relay System at 1-800-285-1121. Applications must be received before 4:30 p.m. on the closing date. For additional information contact:

Arkansas Department of Career Education, Human Resources
525 W. Capitol Ave.
Little Rock, AR 72201
(501) 683-3340
FAX: (501) 296-1672

The Arkansas Department of Career Education is an Equal Opportunity Employer. We do not discriminate on that basis of race, religion, color, sex, age, national origin, disability, or political affiliation. Qualified applicants with disabilities may request reasonable accommodation needed to participate in our application process.

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purposes require review and approval by the Office of Personnel Management. OTHER JOB RELATED EDUCATION AND/OR EXPERIENCE MAY BE SUBSTITUTED FOR ALL OR PART OF THESE BASIC REQUIREMENTS, EXCEPT FOR CERTIFICATION OR LICENSURE REQUIREMENTS, UPON APPROVAL OF THE QUALIFICATIONS REVIEW COMMITTEE..

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