

Arkansas Department of Career Education
EQUIPMENT OPERATOR (Grounds) Job Vacancy Announcement
Recruitment Period: October 19, 2016 through November 1, 2016
Position Number: 22081577 Class Code: S080C Grade: C105
Entry Level Salary: \$17,957.00

The Arkansas Career Training Institute (ACTI) is recruiting for a/an EQUIPMENT OPERATOR position. The Heavy Equipment Operator is responsible for operating heavy equipment, such as tractors, trailers, gasoline shovels, backhoes, front-end loaders, and dump trucks and other heavy mechanized equipment. This position is governed by state and federal laws and agency/institution policy. This position is located at ACTI in the Maintenance Department, 105 Reserve Ave, Hot Springs, Arkansas 71901.

Thoroughly read the attached EQUIPMENT OPERATOR Functional Job Description for qualification requirements, job duties, and responsibilities. This job vacancy is posted on the Arkansas State Jobs website.

Employment Application Procedure

Apply online through the Arkansas State Jobs website at www.arstatejobs.com. Upload your current resume with your employment application. Each candidate is expected to respond to the position-relevant questions that are posted near the end of the electronic employment application. The hearing impaired may telephone the ADA Relay System at 1-800-285-1121.

Applications and resumes are subject to inspection under the Arkansas Freedom of Information Act. Applications and resumes must be posted on the Arkansas State Jobs website by 11:59 p.m., November 1, 2016.

The Arkansas Career Training Institute is an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, disability, or political affiliation. Qualified applicants with disabilities may request reasonable accommodation needed to participate in our application process.

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EQUIPMENT OPERATOR (Grounds) Functional Job Description

Position Number: 22081577 Class Code: S080C Grade: C105

Position Summary

The Heavy Equipment Operator is responsible for operating heavy equipment, such as tractors, trailers, gasoline shovels, backhoes, front-end loaders, and dump trucks and other heavy mechanized equipment. This position is governed by state and federal laws and agency/institution policy.

Education and Professional Work Experience

Completion of sufficient education or training to read and write; plus three years of experience in operating heavy, mechanized construction and maintenance equipment or related area. Additional requirements determined by the agency for recruiting purposes require review and approval by the Office of Personnel Management. OTHER JOB RELATED EDUCATION AND/OR EXPERIENCE MAY BE SUBSTITUTED FOR ALL OR PART OF THESE BASIC REQUIREMENTS, EXCEPT FOR CERTIFICATION OR LICENSURE REQUIREMENTS, UPON APPROVAL OF THE QUALIFICATIONS REVIEW COMMITTEE.

Job Duties and Responsibilities

Works under general supervision and is responsible for operating light equipment, and maintenance and service, of equipment; used in the upkeep of grounds and facilities. Operates equipment, such as, weed eaters, edgers, chainsaws, trimmers and other grounds equipment. Operates trucks, tractors, pumps, compressors, small concrete mixers, front end loaders, small backhoes, lawn mowers, leaf blowers and other mechanized equipment. Assists with grounds and landscaping, by maintaining flower beds, mowing lawns, trimming shrubbery, pruning trees, sodding lawns and picking up, and removing litter. Will be exposed to dirt, dust, insecticides, lawn chemicals & extreme weather conditions. Performs other duties as assigned. May process work orders assigned to one or more of the skilled trades. This position is governed by state and federal laws and agency/institution policy.