

AGENDA

State Board of Career Education (SBCE)

Arkansas Rehabilitation Services
525 W. Capitol Avenue
Little Rock, Arkansas

February 6, 2014
9:30 a.m.

- TAB A Action Item – Approval of Minutes of December 3, 2013
- TAB B Action Item – Approval of Meeting Dates for 2104
- TAB C Action Item – Authorization of Expense Reimbursement and Stipend
for Board Members Performing Official Board Duties
- TAB D Informational Item – Arkansas Apprenticeship Committees

Director's Report

MINUTES - MEETING OF THE
STATE BOARD OF CAREER EDUCATION
8:30 a.m.

December 3, 2013

The State Board of Career Education (SBCE) was called to order by Chairman Phil Taylor. The meeting was held at Metroplex Event Center, 10800 Colonel Glenn Road, Little Rock, Arkansas.

A record of member attendance is as follows:

PRESENT

Mr. Phil Taylor, Chairman
Mr. John Riggs, Vice Chairman
Ms. Martha Dixon
Ms. Margarita Solórzano
Dr. Ann Bain
Mr. Richard Smith (by telephone)

Ex-Officio Nonvoting Members

Mr. William L. "Bill" Walker, Jr., Ex-Officio Secretary

ABSENT

Ex-Officio Nonvoting Members

Dr. Tom Kimbrell
Mr. Shane Broadway

A. ACTION ITEM – APPROVAL OF MINUTES OF JUNE 6, 2013

On a motion by Mr. Riggs and second by Dr. Bain, the State Board of Career Education unanimously approved the minutes of June 6, 2013.

B. ACTION ITEM – REQUEST TO SUBMIT REVISED POLICIES AND PROCEDURES FOR CAREER AND TECHNICAL EDUCATION WHICH HAVE BEEN ON PUBLIC REVIEW TO THE ADMINISTRATIVE RULES AND REGULATIONS COMMITTEE

Ms. Sandra Porter, associate director of career and technical education, stated that the revised Policies and Procedures for Career and Technical Education have been on public review for the required time and requested approval from the board to send the revised Policies and Procedures for Career and Technical Education to the Administrative Rules and Regulations Committee for review.

On motion by Mr. Riggs and second by Mrs. Dixon, the State Board of Career Education unanimously approved the revisions to the Policies and Procedures for Career and Technical Education and approved sending the revised Policies and Procedures for Career and Technical Education to the Administrative Rules and Regulations Committee.

C. ACTION ITEM – REQUEST TO SUBMIT REVISED SPECIAL POLICIES AND PROCEDURES FOR SECONDARY TECHNICAL CENTERS WHICH HAVE BEEN ON PUBLIC REVIEW TO THE ADMINISTRATIVE RULES AND REGULATIONS COMMITTEE

Ms. Sandra Porter, associate director of career and technical education, stated that the revised Special Policies and Procedures for Secondary Technical Centers have been on public review for the required time and requested approval from the board to send the revised Special Policies and Procedures for Secondary Technical Centers to the Administrative Rules and Regulations Committee for review.

On motion by Mr. Riggs and second by Dr. Bain, the State Board of Career Education unanimously approved the revisions to the Special Policies and Procedures for Secondary

Technical Centers and approved sending the revised Special Policies and Procedures for Secondary Technical Centers to the Administrative Rules and Regulations Committee.

D. ACTION ITEM – APPROVAL OF GED® TESTING PROGRAM POLICIES

Mr. Jim Smith, deputy director of adult education, recommended that the State Board of Career Education approve the revised GED® Testing Program Policies.

Mr. Smith stated that the policies have been updated to bring state policies into alignment with those of the national GED® Testing Service. Terminology, test delivery information, testing areas, score requirements, and retest requirements are included in the policy updates.

On motion by Mr. Riggs and second by Mrs. Dixon, the State Board of Career Education unanimously approved the revisions to the GED® Testing Program Policies.

E. ACTION ITEM – APPROVAL OF GED® TESTING FEES

Mr. Jim Smith, deputy director of adult education, recommended that the State Board of Career Education approve fees for GED® testing in the amount of \$16 for the official GED® test for the calendar year of January 1, 2014, to December 31, 2014.

Mr. Smith stated that the GED® Testing Service has developed a new GED® test costing \$120, which includes \$80 for the test and \$40 for test delivery. The test is designed to align with the Common Core State Standards and to assess test-takers' readiness for college and careers. Test-takers will pay \$16 of the \$120 testing fee, and the Department of Career Education will provide funding for the remaining cost. The new test will provide same-day scoring on all four parts of the test and will include a new score report. The test is delivered only on computer.

On motion by Mrs. Dixon and second by Mr. Riggs, the State Board of Career Education approved by a vote of 5 to 1 the fees for GED® testing in the amount of \$16 for the official GED® test for the calendar year of January 1, 2014, to December 31, 2014.

Mr. William L. "Bill" Walker, Jr., director of the Department of Career Education, recommended that the State Board of Career Education approve an emergency rule, which is necessary to allow the GED® testing fee to go into effect January 1, 2014. The emergency rule is necessary to prevent "imminent peril to public health, safety and welfare" if students are not allowed to take the GED® test.

On motion by Mr. Riggs and second by Dr. Bain, the State Board of Career Education unanimously approved the emergency rule to allow the GED® testing fee to go into effect January 1, 2014.

F. ACTION ITEM – RECOMMENDATION FOR REPLACEMENT APPOINTMENT TO THE STATE PLUMBING APPRENTICESHIP COMMITTEE (SPAC) MASTER PLUMBER, 1ST CONGRESSIONAL DISTRICT POSITION VACATED BY J.B. DEWEY

Mr. Glen Curry, program advisor for apprenticeship, recommended that the State Board of Career Education appoint Mr. Steven Dewey to the State Plumbing Apprenticeship Committee (SPAC).

On motion by Mr. Riggs and second by Dr. Bain, the State Board of Career Education unanimously approved the appointment of Mr. Steven Dewey to the State Plumbing Apprenticeship Committee (SPAC).

DIRECTOR'S REPORT

Director Walker invited board members to be guests at the agency's annual joint staff training meeting immediately after the board meeting.

Director Walker presented the agency annual report.

Ms. Judy Smith, Arkansas Rehabilitation Services transition director, provided board members an update on Project SEARCH.

Director Walker announced that the Arkansas Career Training Institute's construction and water system projects were scheduled to begin within the next few days.

ADJOURNMENT

Mr. Taylor adjourned the meeting at 9:57 a.m.

William L. "Bill" Walker, Jr., Ex-Officio Secretary
State Board of Career Education

Phil Taylor, Chairman
State Board of Career Education

STATE OF ARKANSAS



Department of
Career Education

Mike Beebe
Governor

William L. "Bill" Walker, Jr.
Director

February 6, 2014

TO: State Board of Career Education
FROM: William L. "Bill" Walker, Jr., Director
SUBJECT: ACTION ITEM – APPROVAL OF MEETING DATES FOR 2014

ACTION RECOMMENDED: It is recommended that the State Board of Career Education set meeting dates for 2014.

INFORMATION/RATIONALE: A.C.A. 25-6-302 states "The board shall meet at least once during each calendar quarter and at such other times upon call of the chairman or any other three (3) members."

The following are proposed meeting dates for 2014:

Thursday, February 6, 2014
Thursday, April 3, 2014
Thursday, June 5, 2014
Thursday, August 7, 2014
Thursday, October 2, 2014
Thursday, December 4, 2014

STATE OF ARKANSAS



Department of
Career Education

Mike Beebe
Governor

William L. "Bill" Walker, Jr.
Director

February 6, 2014

TO: State Board of Career Education

FROM: William L. "Bill" Walker, Jr., Director

SUBJECT: ACTION ITEM – AUTHORIZATION OF EXPENSE REIMBURSEMENT
AND STIPEND FOR BOARD MEMBERS PERFORMING OFFICIAL
BOARD DUTIES

ACTION RECOMMENDED: It is recommended that the State Board of Career Education approve by a majority vote the authorization of payment to its members a stipend not to exceed eighty-five dollars (\$85) per meeting attended. The Board action will be effective January 1, 2014, as required by Ark. Code Ann. 25-16-904.

It is also recommended that the State Board of Career Education approve by a majority vote the authorization of expense reimbursement for each board member for performing official board duties. This vote (as required by Ark. Code Ann. 25-16-902) indicates that board members will comply with an expense reimbursement that will not exceed the rate established for state employees by state travel regulations.

Per Ark. Code Ann. 25-16-906, no state employee may receive any stipend. Those persons who are paid a salary for serving as a member of a state board shall continue to receive such salary and shall receive no stipend.

INFORMATION/RATIONALE: During the 1995 Legislative Session, a special subcommittee of the Joint Budget Committee was formed to study the number and costs of the various boards and commissions required by state law. Act 1211 of 1995 is one result of that study. Every board and commission is to vote during the first regularly scheduled meeting of each calendar year to authorize its members a stipend (if eligible) and to authorize expense reimbursement.

This law also states that travel expense reimbursement for board and commission members will not exceed the rate established for state employees as set forth by state travel regulations.

STATE OF ARKANSAS



Department of
Career Education

Mike Beebe
Governor

William L. "Bill" Walker, Jr.
Director

February 6, 2014

TO: State Board of Career Education

FROM: William L. "Bill" Walker, Jr., Director
Randy Prather, Program Manager, Apprenticeship and Construction
Education 

SUBJECT: INFORMATIONAL ITEM – Arkansas Apprenticeship Committees

INFORMATION/RATIONALE: Apprenticeship Committee Overview – This overview will include the State Plumbing Apprenticeship Committee's and State Electrical Apprenticeship Committee's duties and responsibilities.