

## AGENDA

State Board of Career Education (SBCE)

The Lodge at Mount Magazine  
16878 Highway 309 South  
Paris, Arkansas

June 5, 2014  
11:00 a.m.

- TAB A     Action Item – Approval of Minutes of February 6, 2014
- TAB B     Action Item – Adoption of the 2014-2015 Agency Budget –  
            Department of Career Education
- TAB C     Action Item – Adoption of the 2015 Operational Budget – Arkansas  
            Rehabilitation Services

Director's Report

MINUTES - MEETING OF THE  
STATE BOARD OF CAREER EDUCATION  
9:30 a.m.

February 6, 2014

The State Board of Career Education (SBCE) was called to order by Chairman Phil Taylor. The meeting was held at Arkansas Rehabilitation Services, 525 W. Capitol Avenue, Little Rock, Arkansas.

A record of member attendance is as follows:

PRESENT

Mr. Phil Taylor, Chairman	<u>Ex-Officio Nonvoting Members</u>
Mr. Richard Smith	Mr. William L. "Bill" Walker, Jr., Ex-Officio Secretary
Ms. Martha Dixon	
Ms. Margarita Solórzano (by telephone)	
Dr. Ann Bain	

ABSENT

	<u>Ex-Officio Nonvoting Members</u>
Mr. John Riggs (out of town)	Dr. Tom Kimbrell
	Mr. Shane Broadway

Director Walker introduced Devin Bryant as the new program manager of the Alternative Financing Program (AFP), a program of Arkansas Rehabilitation Services.

Director Walker also informed the board members that Dr. Robert Gunter, who was deputy director of career and technical education, has left the agency for another position. Ms. Sandra Porter will serve as interim deputy director of career and technical education, and Ms. Marylene Tate will serve as interim associate director of career and technical education.

D. INFORMATIONAL ITEM – ARKANSAS APPRENTICESHIP COMMITTEES

Mr. Randy Prather, apprenticeship and construction program manager, provided an overview of the duties and responsibilities of the State Plumbing Apprenticeship Committee and the State Electrical Apprenticeship Committee.

A. ACTION ITEM – APPROVAL OF MINUTES OF DECEMBER 3, 2013

On a motion by Mr. Smith and second by Dr. Bain, the State Board of Career Education unanimously approved the minutes of December 3, 2013.

B. ACTION ITEM – APPROVAL OF MEETING DATES FOR 2014

Mr. Taylor recommended that the State Board of Career Education set the following meeting dates for 2014 per A.C.A. 25-6-302:

Thursday, February 6, 2014  
Thursday, April 3, 2014  
Thursday, June 5, 2014  
Thursday, August 7, 2014  
Thursday, October 2, 2014  
Thursday, December 4, 2014

On a motion by Dr. Bain and second by Mr. Smith, the State Board of Career Education unanimously voted to set the following meeting dates for 2014:

Thursday, February 6, 2014

Thursday, April 3, 2014

Thursday, June 5, 2014

Thursday, August 7, 2014

Thursday, October 2, 2014

Thursday, December 4, 2014

C. ACTION ITEM – AUTHORIZATION OF EXPENSE REIMBURSEMENT AND STIPEND FOR BOARD MEMBERS PERFORMING OFFICIAL BOARD DUTIES

Mr. Taylor recommended that the State Board of Career Education approve by a majority vote the authorization of payment to its members of a stipend not to exceed eighty-five dollars (\$85.00) per meeting attended.

Mr. Taylor also recommended that the State Board of Career Education approve by a majority vote the authorization of expense reimbursement for each board member for performing official board duties. This vote indicates that expense reimbursements to board members shall not exceed the rate established for state employees by state travel regulations.

On a motion by Mr. Smith and second by Mrs. Dixon, the State Board of Career Education unanimously approved the authorization of payment of a stipend and expense reimbursement for each board member performing official board duties.

E. INFORMATIONAL ITEM – PUBLIC HEARING; ADMINISTRATIVE RULES AND REGULATIONS REVIEW OF EMERGENCY AND PERMANENT RULE GED<sup>®</sup> ASSESSMENT COSTS

Mr. Jim Smith, deputy director of adult education, stated that the permanent rule and the emergency rule were placed on review for written comments September 25 – October 25, 2013. No written comments were received. A public comment period was held at the Arkansas Learning Resource Center, 801 Louisiana Street, Little Rock, at 1:30 p.m. on December 18, 2013. No public comments were presented.

Mr. Smith also stated that the Administrative Rules and Regulations Subcommittee would review the permanent rule and the emergency rule on February 5, 2014.

Mr. Smith provided the board members with projected budget costs.

DIRECTOR'S REPORT

Director Walker gave board members the brochure *Providing Opportunities for Individuals with Disabilities*, which was produced for Arkansas Rehabilitation Services.

Director Walker informed board members that the agency hired a staff attorney, Ms. Bridgette Frazier, who would start work on February 10, 2014.

Director Walker informed board members that he, Mr. Jim Smith, and Ms. Sonja McMurray, Arkansas Works associate director, met with Governor Beebe earlier in the week to discuss adult education funding and career coaches funding.

Mr. Jonathan Bibb, Arkansas Career Training Institute (ACTI) administrator, informed board members that construction on buildings 53, 54, and 55 was completed December 4, 2013. All buildings are back in operation. Mr. Bibb further stated that ACTI is entering a second major construction phase that includes renovation of the armory and a major

renovation of the campus water-supply system. All plans have been approved as of December 12, 2013.

Mr. Robert Treviño, interim deputy commissioner of Arkansas Rehabilitation Services, provided the board members with an update on the Promise Grant.

Director Walker made the following announcements:

February 13, 2014 – Career and Technical Education Legislative Luncheon

February 20, 2014 – Adult Education Legislative Luncheon

April 3, 2014 – State Board Meeting

#### ADJOURNMENT

Mr. Taylor adjourned the meeting at 11:08 a.m.

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William L. "Bill" Walker, Jr., Ex-Officio Secretary  
State Board of Career Education

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Phil Taylor, Chairman  
State Board of Career Education



Department of  
Career Education

Mike Beebe  
Governor

William L. "Bill" Walker, Jr.  
Director

May 15, 2014

TO: State Board of Career Education

FROM: William L. "Bill" Walker, Jr., Director  
Lorna Claudio, Chief Financial Officer

A handwritten signature in black ink, appearing to be "Lorna Claudio", written over the name of the Chief Financial Officer.

SUBJECT: ACTION ITEM – ADOPTION OF THE 2014-2015 AGENCY BUDGET

ACTION RECOMMENDED: It is recommended that the State Board of Career Education approve the 2014-2015 budget as presented.

INFORMATION/RATIONALE: The major budget components include

- Public School Fund – Adult basic and general adult education, workforce coordinators/counselors, new program start-up, adult literacy, and Vocational center aid (state funds).
- Agency Operations (state funds)
- Federally Funded Programs – Federal vocational, Veterans Approving Agency and Adult Education
- Cash-Supported Operations – Winthrop Rockefeller. LESO program and Alternate Retirement Programs
- Trust Funds – Construction Trades Training

The budget components funded with state appropriation were developed in a matter consistent with the requirements of the Revenue Stabilization Act and are based on official forecasts.

Budgets are subject to change because of changes in actual revenues, receipts of miscellaneous grants, and authorized reallocation of funds among appropriation and line items. The approved budgets will constitute authority to spend in a manner consistent with applicable state and federal laws and regulations. The Director of the Department of Career Education is authorized to make appropriate corrections and adjustments in accordance with policies and procedures established by the State Board of Career Education.

**2014-2015  
State Funds**

**Funding**

Public School Fund	\$ 32,284,224
Educational Excellence Trust Fund	\$ 12,261,556
Public School Fund Balance	<u>\$ 2,890,981</u>
<b>Total State Resources for 2014-2015</b>	<b><u><u>\$ 47,436,761</u></u></b>

**Programs**

200 New Program Start-Up	\$ 2,370,000
201 Vocational Center Aid	\$ 20,436,383
427 Adult Literacy	\$ 773,376
453 Adult Education	\$ 19,560,569
453 Adult Skills	\$ 300,000
F86 GED Testing	\$ 1,870,000
M77 Career Coaches	\$ 1,007,000
681 Special Needs	<u>\$ 1,119,433</u>
<b>Total</b>	<b><u><u>\$ 47,436,761</u></u></b>

**Agency Operations  
EGB  
2014-2015**

**Revenues**

General Revenue	\$ 3,710,773
Educational Excellence Trust Fund	<u>\$ 3,679,932</u>
<b>Total Available</b>	<b><u>\$ 7,390,705</u></b>

179 High Tech Scholarships	\$ 10,000
640 Agency Operations	\$ 5,215,982
Apprentiship	\$ 1,611,456
Motor Vehicle Program	\$ 2,500
Adult Education Operations	<u>\$ 550,767</u>
<b>Total Budgeted</b>	<b><u>\$ 7,390,705</u></b>

## Federal Funded Programs

641 Vocational, Technical & Adult Education		
Operations	\$	1,029,655
Grants and Aids	\$	16,390,397
AR Works - ADHE		
Grants and Aids	\$	1,740,000
AR Works - TANF		
Operations	\$	50,846
JAG - TANF		
Grants and Aids	\$	150,000
645 Adult Education		
Operations	\$	292,466
Grants and Aids	\$	8,076,279
647 Federal Equipment & Training		
Operations	\$	14,800
649 Federal Veterans Approving Agency		
Operations	\$	<u>304,440</u>
<b>Total Federal Revenue</b>	<b>\$</b>	<b><u>28,048,883</u></b>

### Cash Funds

96V AR Works - Winthrop Rockefeller Grant	\$	122,900
F48 AR Works - School Districts Contribution	\$	1,537,500
82V LESO Program	\$	55,000
A88 Alternate Retirement Program	\$	122,522
35S Housing Construction Program	\$	329,613
755 Construction Industry Craft Training Operations	\$	163,741
Grants and Aids	\$	800,000
<b>Total Cash Revenue</b>	<b>\$</b>	<b><u>3,131,276</u></b>

STATE OF ARKANSAS



Mike Beebe  
Governor

Department of Career Education  
Arkansas Rehabilitation Services  
Randy Laverty, Commissioner

William L. "Bill" Walker, Jr.  
Director

June 5, 2014

TO: State Board of Career Education  
FROM: William L. "Bill" Walker, Jr., Director  
Randy Laverty, Commissioner, Arkansas Rehabilitation Services  
SUBJECT: ACTION ITEM – ADOPTION OF THE 2015 OPERATIONAL BUDGET

ACTION RECOMMENDED: It is recommended that the State Board of Career Education approve the 2015 operational and project budgets as presented.

INFORMATION/RATIONALE: The major budget components include:

**OPERATIONAL BUDGET – HIGHLIGHTS**

The operational budget is based on estimates of several revenue sources including Vocational Rehabilitation, Supported Employment, Independent Living, Technology Access Programs, Social Security Reimbursement, Special Revenues, General Revenue, and various cash funds. It also includes the addition of the Promise Grant program as a part of our operational budget. The following schedule summarizes these funds:

<b>Schedule of Estimated Revenues</b>	
<b>Revenue Source</b>	<b>Amount</b>
Federal	\$50,008,072
Special	\$461,000
General Revenue	\$13,261,785
Other	\$1,580,000
Total	\$65,310,857
Federal VR 110 Reserve	\$11,000,000
Total Funding	\$76,310,857

Annual Operations Plan (Budget)	\$62,277,787
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The total Arkansas Rehabilitation Services (ARS) projected expenditures for SFY2014 is \$62,277,787. Approximately 70% of these expenditures will go towards case services supporting positive client outcomes.

ACTI is an additional direct service component of ARS operating the Training Institute. ACTI is currently operating at a continuing level budget of \$15,000,000. This budget estimate does not include any provision for Perkins funding which is at the discretion of the Director.

The following special projects are expected to be funded as a part of the SFY2015 budget expenditures:

**SPECIAL PROJECTS BUDGET**

Schedule of Commitments	
ACTI Water System Repairs/ Armory Renovations	\$6,000,000