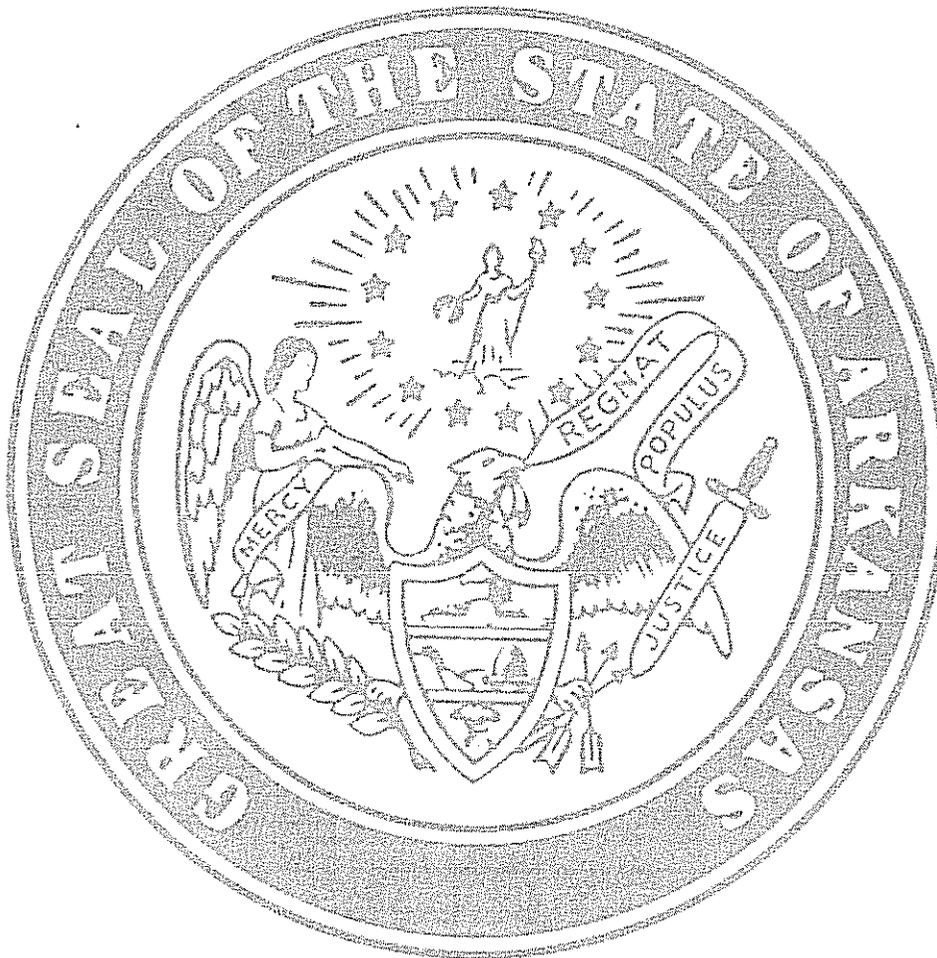


WE

ARKANSAS DEPARTMENT OF WORKFORCE EDUCATION



Mike Beebe, Governor
William L. "Bill" Walker, Jr., Director

Agenda Manual
February 5, 2009

AGENDA

State Board of Workforce Education and Career Opportunities (SBWECO)

Arkansas Rehabilitation Services
Little Rock, AR

February 5, 2009
9:30 a.m.

- TAB A Action Item – Approval of Minutes of December 11, 2008
- TAB B Action Item – Authorization of Expense Reimbursement and Stipend for Board Members Performing Official Board Duties
- TAB C Informational Item – Arkansas Rehabilitation Services – General Improvement Funds Release

Director's Report

MINUTES - MEETING OF THE
STATE BOARD OF WORKFORCE EDUCATION
AND CAREER OPPORTUNITIES

December 11, 2008

Chairman Jack Justus called to order the meeting of the State Board of Workforce Education and Career Opportunities (SBWECO) at the Clear Channel Metroplex Event Center, 10800 Colonel Glen Road, Little Rock, at 9:30 a.m.

A record of member attendance is as follows:

PRESENT

Mr. Jack Justus, Chairman	<u>Ex-Officio Nonvoting Members</u>
Mrs. Lucy Ralston	
Mr. Justin Mitchell	
Mr. Phil Taylor	
Mrs. Martha Dixon	
Mr. William L. "Bill" Walker, Jr., Ex-Officio Secretary	

ABSENT

Mr. Richard Smith	<u>Ex-Officio Nonvoting Members</u>
Mrs. Kathy Scarsdale	Dr. Ken James
	Dr. Jim Purcell

A. ACTION ITEM – APPROVAL OF MINUTES OF NOVEMBER 3, 2008

On motion by Mr. Taylor and second by Mrs. Dixon, the State Board of Workforce Education and Career Opportunities unanimously approved the minutes of November 3, 2008.

B. ACTION ITEM – APPROVAL OF MINUTES OF THE JOINT MEETING OF THE STATE BOARD OF WORKFORCE EDUCATION AND CAREER OPPORTUNITIES, THE STATE BOARD OF EDUCATION, AND THE HIGHER EDUCATION COORDINATING BOARD OF NOVEMBER 3, 2008

On motion by Mr. Taylor and second by Mrs. Dixon, the State Board of Workforce Education and Career Opportunities unanimously approved the joint meeting minutes of November 3, 2008.

C. ACTION ITEM – APPROVAL OF MEETING DATES FOR 2009

Mr. Justus recommended that the State Board of Workforce Education and Career Opportunities set the following meeting dates for 2009 per A.C.A. 25-6-302:

Thursday, February 5, 2009
Thursday, April 2, 2009
Thursday, June 4, 2009
Thursday, August 6, 2009
Thursday, October 1, 2009
Thursday, December 3, 2009

On a motion by Mr. Taylor and second by Mrs. Ralston, the State Board of Workforce Education and Career Opportunities unanimously voted to set the following meeting dates for 2009:

Thursday, February 5, 2009
Thursday, April 2, 2009
Thursday, June 4, 2009
Thursday, August 6, 2009
Thursday, October 1, 2009
Thursday, December 3, 2009

D. INFORMATIONAL ITEM – ARKANSAS REHABILITATION SERVICES OPERATIONAL BUDGET 2008-2009

Mr. Walker introduced Commissioner Trevino and Mr. John Wright from Arkansas Rehabilitation Services.

Commissioner Trevino stated that the agency had a very good year and looking forward to another good year coming up.

Mr. Wright, Chief Fiscal Officer for Arkansas Rehabilitation Services, referred to the ARS Financial Update handout concerning the following issues:

Biennial Budget

- a. Personnel Actions: 3 positions to be reclassified to counselor positions with no new funding and 3 new counselor positions with general revenue recommendation
- b. Special language: re-authorization of the counselor loan forgiveness program via special language. The language specifies eligibility and employment responsibilities for applicants.

ADFA Loan program: ADFA transferred \$1.5 back to ARS. They will no longer handle program as the fiscal intermediary. ARS is currently making arrangement to hire a loan manager for this program and the loan forgiveness program. We will also have a contract with another fiscal intermediary to meet the requirements of the federal grant award.

Mr. Wright also stated that he had attached financial update spreadsheets to the handout for the board to look at as well.

DIRECTOR'S REPORT

Mr. Walker stated that this was an exciting day; we deliberately planned this day to coincide with our joint staff meeting. He invited the board members to attend and to stay for lunch.

Mr. Walker informed the board members that Governor Beebe had been invited and has graciously accepted the invite to speak at the joint staff meeting today and the staff is unaware of that.

Mr. Walker shared with the board members the special edition of the newsletter.

Mr. Walker stated that he had some not so good news that he needs to share with the board members today. The Workforce Cabinet meetings are back on, we had a meeting with the Governor he did announce in his administration two structural changes that will take place, and one does impact us directly. There has been a lot talk about things moving around and changing, the Department of Workforce Services will grow and take in the Workforce Investment Board that will become one department and the area of Federal Surplus Property that we have been proud to be part for many years will be moved from our agency to Arkansas Department of Emergency Management. Mr. Walker states that this will take place during the course of the legislative session.

Mr. Walker introduced Mr. Arthur Woods, who is the new manager for Federal Surplus Property.

ADJOURNMENT

Mr. Justus adjourned the meeting at 10:00 a.m.

William L. "Bill" Walker, Jr., Ex-Officio Secretary
State Board of Workforce Education
and Career Opportunities

Jack Justus, Chairman
State Board of Workforce Education
and Career Opportunities



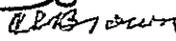
Department
of Workforce Education

Mike Beebe
Governor

William L. "Bill" Walker, Jr.
Director

February 5, 2009

TO: State Board of Workforce Education and Career Opportunities

FROM: William L. "Bill" Walker, Jr., Director 
C. L. Brown, Associate Director for Finance 

SUBJECT: ACTION ITEM – AUTHORIZATION OF EXPENSE REIMBURSEMENT
AND STIPEND FOR BOARD MEMBERS PERFORMING OFFICIAL
BOARD DUTIES

ACTION RECOMMENDED: It is recommended that the State Board of Workforce Education and Career Opportunities approve by a majority vote the authorization of payment to its members a stipend not to exceed eighty-five dollars (\$85) per meeting attended. The Board action will be effective January 1, 2009, as required by Ark. Code Ann. 25-16-904.

It is also recommended that the State Board of Workforce Education and Career Opportunities approve by a majority vote the authorization of expense reimbursement for each board member for performing official board duties. This vote (as required by Ark. Code Ann. 25-16-902) indicates that board members will comply with an expense reimbursement that will not exceed the rate established for state employees by state travel regulations.

Per Ark. Code Ann. 25-16-906, no state employee may receive any stipend. Those persons who are paid a salary for serving as a member of a state board shall continue to receive such salary and shall receive no stipend.

INFORMATION/RATIONALE: During the 1995 Legislative Session, a special subcommittee of the Joint Budget Committee was formed to study the number and costs of the various boards and commissions required by state law. Act 1211 of 1995 is one result of that study. Every board and commission is to vote during the first regularly scheduled meeting of each calendar year to authorize its members a stipend (if eligible) and to authorize expense reimbursement.

This law also states that travel expense reimbursement for board and commission members will not exceed the rate established for state employees as set forth by state travel regulations.



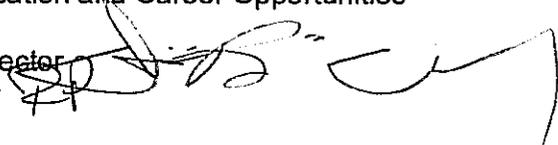
Mike Beebe
Governor

Department of Workforce Education
Arkansas Rehabilitation Services
Robert P. Treviño, *Commissioner*

Bill Walker
Director

February 5, 2009

TO: State Board of Workforce Education and Career Opportunities

FROM: William L. "Bill" Walker, Jr., Director
Robert Treviño, Commissioner 

SUBJECT: INFORMATIONAL ITEM – Arkansas Rehabilitation Services – General Improvement Funds Release

INFORMATION/RATIONALE: Arkansas Rehabilitation Services – Pursuant to provisions of Act 1753 of 2007, General Improvement Funds in the amount of \$500,000 was authorized for release for maintenance, renovation, equipping, construction, improvement, upgrade and repair projects for all state-owned real property and facilities.