

MINUTES - MEETING OF THE
STATE BOARD OF CAREER EDUCATION
9:30 a.m.

June 2, 2010

The State Board of Career Education (SBCE) was called to order by Chairman Phil Taylor. The meeting was held at Ouachita Technical College (OTC), 1 College Circle, Malvern, Arkansas.

A record of member attendance is as follows:

PRESENT

Mr. Phil Taylor, Chairman
Mr. Richard Smith
Mrs. Martha Dixon
Mr. John Riggs
Dr. Thomas Flowers

Ex-Officio Nonvoting Members
Mr. William L. "Bill" Walker, Jr.
Ex-Officio Secretary

ABSENT

Mr. Richard Smith
Mrs. Lucy Ralston

Ex-Officio Nonvoting Members
Dr. Tom Kimbrell
Dr. Jim Purcell

OTC President Dr. Barry Ballard welcomed board members to the campus and presented an overview of OTC's programs, including the high school career center and the adult education program.

Mr. Marion Fletcher, program manager for agricultural science and technology, welcomed the board members and invited them to Camp Couchdale upon adjournment of the board meeting to hear Governor Mike Beebe's address at the state FFA convention.

Mr. Fletcher introduced two special guests, Mr. Levy Randolph, the 2009-2010 FFA national president; and Mr. Bill Fleet, interim executive director for the National FFA Foundation.

A. ACTION ITEM – APPROVAL OF MINUTES OF APRIL 1, 2010

On motion by Mr. Riggs and second by Mrs. Dixon, the State Board of Career Education unanimously approved the minutes of April 1, 2010.

B. ACTION ITEM – ADOPTION OF THE 2010 – 2011 AGENCY BUDGET

Mr. Charles Brown, deputy director of finance, recommended that the State Board of Career Education approve the 2010-2011 budget as presented.

Mr. Brown provided the board members with the following major budget components:

Public School Fund – Adult basic and general adult education, workforce coordinators/counselors, new program start-up, adult literacy, and vocational center aid (state funds)

Agency Operations (state funds)

Federally Funded Programs – Federal vocational, Veterans Approving Agency and adult education

Cash-Supported Operations – Verizon Award, Law Enforcement Support Office (LESO), and alternate retirement programs

Trust Funds – Construction trades training

Mr. Brown stated that the budget components funded with state appropriation were developed in a manner consistent with the requirements of the Revenue Stabilization Act and are based on official forecasts.

Mr. Brown reminded the board members that budgets are subject to change because of changes in actual revenues, receipts of miscellaneous grants, and authorized reallocation of funds among appropriations and line items. The approved budget will constitute authority to spend in a manner consistent with applicable state and federal laws and regulations. The director of the Department of Career Education is authorized to make appropriate corrections and adjustments in accordance with policies and procedures established by the State Board of Career Education.

On motion by Mr. Riggs and second by Mrs. Dixon, the State Board of Career Education unanimously approved the adoption of the 2010-2011 agency budget.

Mr. Riggs made a motion that the rules be suspended to hear Mr. John Wright, chief of financial operations for the Arkansas Rehabilitations Services Division (ARS) present the ARS budget for 2010-2011, Mrs. Dixon seconded the motion.

Mr. Wright asked that the board approve the 2010-2011 budget for Arkansas Rehabilitation Services. Mr. Wright will provide further information at the August board meeting.

On motion by Mrs. Dixon and second by Dr. Flowers, the State Board of Career Education unanimously approved the adoption of the Arkansas Rehabilitation Services 2010-2011 budget.

C. ACTION ITEM – REVISION OF STANDARDIZED TESTING INSTRUMENTS IN THE ADULT EDUCATION POLICY AND PROCEDURES MANUAL

Mr. Jim Smith, deputy director of adult education, recommended that the State Board of Career Education approve the revisions of the standardized testing instruments in the Adult Education Policy and Procedures Manual as presented.

Mr. Smith stated that the levels of performance will be expressed in an objective, quantifiable, and measurable form and will show the progress of the state toward continuous performance improvement. According to the National Reporting System of Adult Education Implementation Guidelines, states must require local programs to measure educational gain with standardized assessments that are appropriate for measuring education gain within the National Reporting System framework and conform to accepted psychometric standards for validity and reliability.

Mr. Smith informed the board members that the 2010 changes have been made to comply with the guidance from the United States Department of Education, Office of Vocational and Adult Education.

On motion by Dr. Flowers and second by Mr. Riggs, the State Board of Career Education

unanimously approved the revision of standardized testing Instruments in the Adult Education Policy and Procedures Manual.

D. INFORMATIONAL ITEM – OVERVIEW OF THE EIGHT PROGRAMS WITHIN THE SPECIAL PROGRAMS COMPONENT OF ARKANSAS REHABILITATION SERVICES

Mr. Jim Moreland, associate director of special programs for Arkansas Rehabilitation Services, stated that the special programs section of ARS is composed of eight programs that provide direct services to specific populations or other specialized services to clients. The eight programs also provide support to the ARS Field program. The programs are as follows:

Arkansas Kidney Disease Commission (AKDC) –assists Arkansans living with End Stage Renal Disease (ESRD) requiring regular kidney dialysis treatments or who have been the recipient of a kidney transplant.

Arkansas Governor’s Commission on People with Disabilities (AGCPD) – as a primary function, assists the governor in designing and responding to policies that affect the lives of Arkansans living with disabilities, no matter age or disability.

Rehabilitation Initial Diagnosis and Assessment for Clients (RIDAC) – provides psychological and medical assessment and consultative services in support of the ARS field program.

Learning and Evaluation Center (LEC) – provides comprehensive diagnostic and educationally focused psychological and neuropsychological evaluations in support of the ARS field program.

Increasing Capabilities Access Network (ICAN) –assists Arkansans living with disabilities who need assistive technology.

Assistive Technology @ Work (AT @ Work) –assists ARS consumers and referring counselors in selecting and obtaining appropriate assistive technology.

Support Housing Office (SHO) – assists Arkansans living with disabilities in obtaining affordable permanent and, when needed, accessible housing.

Disability Management/Return-to-Work (DM/RTW) – assists state agencies and, in certain instances, private employers in designing and implementing early return-to-work programs.

DIRECTOR'S REPORT

Mr. Walker stated that U.S. Department of Education Office of Inspector General has sent the final audit report.

Mr. Walker informed the board members that senior staff from the Department of Career Education traveled to Searcy May 25 to present former State Board of Career Education Chairman Jack Justus with the plaque that will hang outside the conference rooms at 3 Capitol Mall and 525 W. Capitol Avenue.

Mr. Walker told board members that the senior management team retreat held May 17-20 at the Embassy Suites of Northwest Arkansas in Rogers was very productive.

Mr. Walker informed the board that town hall meetings were held in Jonesboro and Fayetteville.

Rodney Chandler informed the board about the Arkansas Career Training Institute's renovation project.

Mr. Walker informed the board that the Arkansas Rehabilitation Association and Arkansas Rehabilitation Services held their annual spring training conference May 26 -28 at the Arlington Hotel in Hot Springs.

Mr. Walker announced the following dates:

- Wednesday, June 23, 2010 – Arkansas Career Training Institute 50th anniversary and ground-breaking ceremony.
- Thursday, August 5, 2010 –State Board of Career Education Meeting, Arkansas Career Training Institute in Hot Springs.

ADJOURNMENT

Mr. Taylor adjourned the meeting at 12:04 p.m.



William L. "Bill" Walker, Jr., Ex-Officio Secretary
State Board of Career Education



Phil Taylor, Chairman
State Board of Career Education