

MINUTES – MEETING OF THE  
CAREER EDUCATION AND WORKFORCE DEVELOPMENT BOARD

April 12, 2016  
1:00 p.m.

The Career Education and Workforce Development Board was called to order by Chairman Michael Garner. The meeting was held at the Arkansas Career Training Institute, 200 Reserve Street, Hot Springs, Arkansas.

A record of member attendance is as follows:

PRESENT

Mr. Michael Garner, Chair  
Mr. Hugh McDonald, Vice Chair  
Mr. Jeff Standridge  
Mr. Troy Keeping  
Mrs. Jenifer Price  
Mrs. Stacy Gunderman  
Dr. Jerry Cash  
Mr. Scott Copas  
Mrs. Gina Radke  
Dr. Adam Arroyos  
Mr. Burton Weis

Ex-Officio Nonvoting Members

Dr. Charisse Childers, Ex-Officio Secretary  
Ms. Lisa Ferrell (Mr. Daryl Bassett)  
Dr. Elizabeth Underwood (Dr. Paul Beran)  
Dr. Richard Abernathy  
Mr. Steve Sparks (Mr. Mike Preston)  
Ms. Kyla Waters (Mr. Bill Stovall))

ABSENT

Dr. Keith Vire

Ex-Officio Nonvoting Members

Mr. Johnny Key  
Dr. Brett Powell

Mr. Michael Garner introduced Ms. Nga Mahfouz from the Attorney General's Office.

ACTION ITEM 1 – APPROVAL OF MINUTES OF MARCH 8, 2016

(A motion was made and seconded but was not captured in the minutes. The board will be asked to approve the minutes at the May 10, 2016 meeting.)

ACTION ITEM 2 – RESULTS OF COMMENT PERIOD AND FINAL APPROVAL OF CHANGE FOR POLICY OF GED® SCORE REQUIREMENTS

Mrs. Janice Hanlon, GED® Administrator, stated that the proposed policy change regarding score requirements for GED® Testing was on public review for thirty days. Only one comment was received and a response was sent.

Mrs. Hanlon recommended that the Career Education and Workforce Development Board give final approval for a change in the scoring policy for GED® Testing.

On a motion by Mr. Standridge and second by Mr. McDonald, the Career Education and Workforce Development Board unanimously approved the policy change of the GED® score requirements.

COMMITTEE REPORTS

No reports

Mr. Garner stated that there has been some discussion of dissolving the Skills Development and Industry Assessment committees and keeping the Budget Committee.

On a motion by Mrs. Gunderman and second by Mr. Standridge, the Career Education and Workforce Development Board unanimously approved the disbanding of the Skills Development and Industry Assessment Committees.

Mr. Garner stated that moving forward a couple of board members could commit to spending some time with the different directors and department heads of each agency to understand more about each department. Mr. Garner stated that maybe that strategy would be more effective.

Mr. Keeping asked if it would be possible to meet at different points in the state to have a tour before or after the board meeting.

Mr. Garner stated that he would work with Dr. Childers about having our board meetings at different locations during the year. Dr. Childers stated that we would look at having the meetings in locations where we would have the ability to see a career and technical education program, adult education center and an ARS field office.

Mr. Standridge stated that from what he heard from the meeting yesterday we need to have a wage and personnel committee to assist the director with the issues that exist internal to the organization around wage equalization with the external market.

Dr. Childers stated that it would be best to have a committee meet to discuss our recommendations and that we draft them in a form of a memo to the Governor's Office, our Board and Office of Personnel Management as recommendations from the Department of Career Education.

Mr. Garner stated if he understands what Dr. Childers is saying, it would be helpful if a committee compiled of four board members could help prepare the recommendations. Dr. Childers stated that the agency would prepare the recommendations since we are already working on them and then we would present that to the committee and ask for additional feedback or input to make sure that we are going in the right direction.

Mr. Garner stated that the committee duty would be to then report to the full board the recommendations from the committee and Dr. Childers.

On a motion by Mr. Keeping and a second by Mrs. Radke to create the Personnel Policy Committee who has the authority to make recommendations and report back to the full board before presenting Dr. Childers' plan to the Governor's Office and Office of Personnel Management. The Career Education and Workforce Development Board unanimously approved the creation of the Personnel Policy Committee.

Personnel Policy Committee members are: Mr. Troy Keeping, Mr. Scott Copas, Mr. Hugh McDonald, Mr. Jeff Standridge, Mrs. Stacy Gunderman, and Dr. Adam Arroyos.

Mr. Copas asked if it would be possible for the whole board to meet with each division and have them explain what they do in that specific division. Mr. Copas stated maybe that is a work session. Mr. Garner asked is that something you see as doing all at one time or over the next nine months as we work one of those in at a working session before the board meeting. Mr. Copas stated that would be a good idea.

Mr. McDonald asked if we were at the point where the strategic plan could be given out at the next board meeting. Dr. Childers stated that yes, it could be given out before or at the next board meeting.

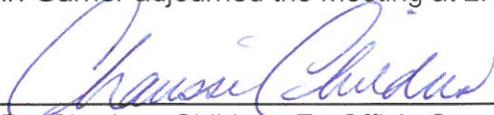
DIRECTOR'S REPORT

Dr. Charisse Childers briefed the board on activities within the agency. The complete report will be sent to the board and will be available on the ACE website.

ADJOURNMENT

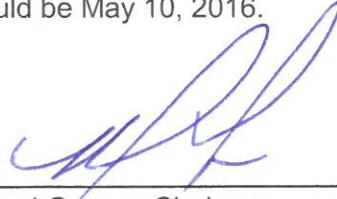
Mr. Michael Garner, Chair, stated that the next meeting would be May 10, 2016.

Mr. Garner adjourned the meeting at 2:41 p.m.



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Dr. Charisse Childers, Ex-Officio Secretary  
Career Education and Workforce  
Development Board



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Michael Garner, Chairman  
Career Education and Workforce  
Development Board