

AGENDA

State Board of Career Education (SBCE)

Arkansas Rehabilitation Services
525 W. Capitol Avenue
Little Rock, Arkansas

February 2, 2012
9:30 a.m.

- TAB A Action Item – Approval of Minutes of December 8, 2011
- TAB B Action Item – Authorization of Expense Reimbursement and Stipend
for Board Members Performing Official Board Duties
- TAB C Action Item – Approval to Move Adult Education Funding Formula for
state funds to 80% Performance, 20% contact hours with no cap on
increase or decrease
- TAB D Action Item – Implementation of the Standards for a Quality Adult
Education Program

Director's Report

MINUTES - MEETING OF THE
STATE BOARD OF CAREER EDUCATION
8:45 a.m.

December 8, 2011

The State Board of Career Education (SBCE) was called to order by Chairman Phil Taylor. The meeting was held at the Metroplex Event Center, 10800 Colonel Glenn Road, Little Rock, Arkansas.

A record of member attendance is as follows:

PRESENT

Mr. Phil Taylor, Chairman
Mr. John Yates
Mrs. Lucy Ralston
Dr. Thomas Flowers
Mrs. Martha Dixon

Ex-Officio Nonvoting Members
Mr. William L. "Bill" Walker, Jr., Ex-Officio Secretary

ABSENT

Mr. John Riggs, Vice Chairman
Mr. Richard Smith

Ex-Officio Nonvoting Members

Dr. Tom Kimbrell
Mr. Shane Broadway

Mr. Walker introduced to the board members two new employees: Mr. Lee Meadows, chief information officer and Mr. Robert Araiza, chief financial officer for Arkansas Rehabilitation Services.

A. ACTION ITEM – APPROVAL OF JOINT BOARD MEETING MINUTES OF OCTOBER 11, 2011

On motion by Mr. Yates and second by Mrs. Ralston, the State Board of Career Education unanimously approved the joint board meeting minutes of October 11, 2011.

B. ACTION ITEM – APPROVAL OF MINUTES OF OCTOBER 11, 2011

On motion by Mr. Yates and second by Mrs. Ralston, the State Board of Career Education unanimously approved the minutes of October 11, 2011.

C. ACTION ITEM – APPROVAL OF MEETING DATES OF 2012

Mr. Taylor recommended that the State Board of Career Education set the following meeting dates for 2012 per A.C.A. 25-6-302:

Thursday, February 2, 2012
Thursday, April 5, 2012
Thursday, June 7, 2012
Thursday, August 2, 2012
Thursday, October 4, 2012
Thursday, December 6, 2012

On a motion by Mr. Yates and second by Mrs. Dixon, the State Board of Career Education unanimously voted to set the following meeting dates for 2012:

Thursday, February 2, 2012
Thursday, April 5, 2012
Thursday, June 7, 2012
Thursday, August 2, 2012
Thursday, October 4, 2012
Thursday, December 6, 2012

DIRECTOR'S REPORT

Director Walker addressed three major issues that the agency is facing:

Adult Education Funding
Secondary Center Funding
Arkansas Works Funding

Mr. Walker reminded board members of today's annual agency joint staff meeting and asked that the board members stay for lunch. He also announced that the agency's second annual report would be rolled out at the joint staff meeting.

Mr. Walker announced the following date:

Next board meeting— February 2, 2012

ADJOURNMENT

Mr. Taylor adjourned the meeting at 9:42 a.m.

William L. "Bill" Walker, Jr., Ex-Officio Secretary
State Board of Career Education

Phil Taylor, Chairman
State Board of Career Education



Department of
Career Education

Mike Beebe
Governor

William L. "Bill" Walker, Jr.
Director

February 2, 2012

TO: State Board of Career Education

FROM: William L. "Bill" Walker, Jr., Director

SUBJECT: ACTION ITEM – AUTHORIZATION OF EXPENSE REIMBURSEMENT
AND STIPEND FOR BOARD MEMBERS PERFORMING OFFICIAL
BOARD DUTIES

ACTION RECOMMENDED: It is recommended that the State Board of Career Education approve by a majority vote the authorization of payment to its members a stipend not to exceed eighty-five dollars (\$85) per meeting attended. The Board action will be effective January 1, 2012, as required by Ark. Code Ann. 25-16-904.

It is also recommended that the State Board of Career Education approve by a majority vote the authorization of expense reimbursement for each board member for performing official board duties. This vote (as required by Ark. Code Ann. 25-16-902) indicates that board members will comply with an expense reimbursement that will not exceed the rate established for state employees by state travel regulations.

Per Ark. Code Ann. 25-16-906, no state employee may receive any stipend. Those persons who are paid a salary for serving as a member of a state board shall continue to receive such salary and shall receive no stipend.

INFORMATION/RATIONALE: During the 1995 Legislative Session, a special subcommittee of the Joint Budget Committee was formed to study the number and costs of the various boards and commissions required by state law. Act 1211 of 1995 is one result of that study. Every board and commission is to vote during the first regularly scheduled meeting of each calendar year to authorize its members a stipend (if eligible) and to authorize expense reimbursement.

This law also states that travel expense reimbursement for board and commission members will not exceed the rate established for state employees as set forth by state travel regulations.



Department of
Career Education

Mike Beebe
Governor

William L. "Bill" Walker, Jr.
Director

February 2, 2012

TO: State Board of Career Education

FROM: William L. "Bill" Walker, Jr., Director
James H. Smith, Jr., Deputy Director

Handwritten signatures of William L. "Bill" Walker, Jr. and James H. Smith, Jr. in black ink.

SUBJECT: ACTION ITEM – Approval to move Adult Education Funding Formula for state funds to 80% Performance, 20% contact hours with no cap on increase or decrease

INFORMATION/RATIONALE: The current Adult Education Funding Formula for state funds is 70% performance and 30% contact hours with funding capped at 10% loss or gain. It is the request of the Adult Education Division to move the Adult Education Funding Formula for state funds to 80% performance, 20% contact hours with no cap on increase or decrease.

ACTION RECOMMENDED: It is recommended that the State Board of Career Education approve the Adult Education Funding Formula for state funds of 80% performance and 20% contact hours with no cap on increase or decrease.



Department of
Career Education

Mike Beebe
Governor

William L. "Bill" Walker, Jr.
Director

February 2, 2012

TO: State Board of Career Education 

FROM: William L. "Bill" Walker, Jr. Director 
James H. Smith, Jr., Deputy Director

SUBJECT: ACTION ITEM – Implementation of the Standards for a Quality
Adult Education Program

INFORMATION/RATIONALE: The purpose of implementing the Standards for a Quality Adult Education Program is to encourage and promote the development of more effective and efficient administrative units. In addition, the standards are also designed to foster greater standardization in the administration and delivery of adult education services. The implementation of the Standards for a Quality Adult Education Program will give us a more accurate and consistent measurement of accountability through quality indicators.

ACTION RECOMMENDED: It is recommended that the State Board of Career Education approve the implementation of the Standards for a Quality Adult Education Program.