

MINUTES – MEETING OF THE
CAREER EDUCATION AND WORKFORCE DEVELOPMENT BOARD

September 15, 2015
1:00 p.m.

The Career Education and Workforce Development Board was called to order by Chairman Michael Garner. The meeting was held at the Arkansas Rehabilitation Services, 525 W. Capitol Avenue, Little Rock, Arkansas.

A record of member attendance is as follows:

PRESENT

Mr. Michael Garner, Chairman
Mr. Burton Weis
Mr. Troy Keeping
Mr. Scott Copas
Mrs. Stacy Gunderman
Mrs. Jenifer Price
Mrs. Gina Radke
Mr. Jeff Standridge
Dr. Keith Vire
Dr. Steven Collier

Ex-Officio Nonvoting Members

Dr. Charisse Childers, Ex-Officio Secretary
Dr. Richard Abernathy
Mr. Bill Stovall
Dr. Paul Beran

ABSENT

Dr. Adam Arroyos
Mr. Dan Serrano
Mr. Hugh McDonald, Vice Chair

Ex-Officio Nonvoting Members

Mr. Mike Preston
Mr. Daryl Bassett
Dr. Brett Powell
Mr. Johnny Key

Mr. Michael Garner, chairman stated that he would like to add two items to the agenda that will be addressed at the end of the established agenda. First item will be to set meeting dates for the remainder of the year and the second will be to establish committees.

ACTION ITEM 1 – APPROVAL OF MINUTES OF AUGUST 4, 2015

On a motion by Dr. Vire and second by Mrs. Radke, the Career Education and Workforce Development Board unanimously approved the minutes of August 4, 2015.

ACTION ITEM 2 – TABLED AT AUGUST 4, 2015 MEETING – ADOPTION OF THE 2015-2016 AGENCY BUDGET

Ms. Lorna Claudio, chief financial officer, Department of Career Education, provided the board members information on the major budget components and their source of funding.

On a motion by Mr. Standridge and second by Mr. Keeping, the Career Education and Workforce Development Board unanimously approved to adopt the 2015-2016 agency budget for the Department of Career Education.

ACTION ITEM 3 – TABLED AT AUGUST 4, 2015 MEETING – CERTIFICATION OF CANDIDATES FOR PRESIDENT OF CROWLEY'S RIDGE TECHNICAL INSTITUTE

Mr. Garner stated that at the last board meeting that it was made clear that this board did not have enough information to certify these candidates due to the fact that the board did not have a job description or the method by which the local board used to certify the three submitted candidates.

Mr. Garner asked Dr. Childers if she had received anything as far as a job description, roll description or certification process for the three candidates that were submitted to this board. Dr. Childers stated no, not as of today.

Mr. Garner asked that this item be tabled again and to make it clear to Crowley's Ridge Technical Institute that in order to certify these three candidates we will need a roll description, job description and the process by which the local board used to certify the three candidates that were submitted.

On a motion by Mr. Copas and second by Mrs. Radke, the Career Education and Workforce Development Board unanimously approved to table the certification of candidates for Crowley's Ridge Technical Institute president's position until the next board meeting.

ACTION ITEM 4 – REQUEST TO ADOPT RULES AND REGULATIONS FOR PLUMBING APPRENTICESHIP PROGRAMS

Mr. Randy Prather, program manager of Apprenticeship, stated that it is the recommendation of the agency that the board adopt the Rules and Regulations pertaining to Plumbing Apprenticeship Program per Act 140.

Mr. Prather stated that the purpose of this request is to complete the approval process of the Rules and Regulations per Act 140 that will govern how the Plumbing Apprenticeship Programs are to be regulated.

Mr. Prather stated that the Rules and Regulations for the Plumbing Apprenticeship Programs have gone through the 30-day public review process and received no comments.

On a motion by Mrs. Gunderman and second by Mr. Keeping, the Career Education and Workforce Development Board unanimously approved to adopt the Rules and Regulations for Act 140 for the Plumbing Apprenticeship Programs.

ACTION ITEM 5 – REQUEST TO ADOPT RULES AND REGULATIONS FOR ELECTRICIAN APPRENTICESHIP PROGRAMS

Mr. Randy Prather, program manager of Apprenticeship, stated that it is the recommendation of the agency that the board adopt the Rules and Regulations pertaining to Electrician Apprenticeship Program per Act 1122.

Mr. Prather stated that the purpose of this request is to complete the approval process of the Rules and Regulations per Act 1122 that will govern how the Electrician Apprenticeship Programs are to be regulated.

Mr. Prather stated that the Rules and Regulations for the Electrician Apprenticeship Programs have gone through the 30-day public review process and received no comments.

On a motion by Mr. Standridge and second by Dr. Vire, the Career Education and Workforce Development Board unanimously approved to adopt the Rules and Regulations for Act 1122 for the Electrician Apprenticeship Programs.

ACTION ITEM 6 – REQUEST TO ADOPT RULES AND REGULATIONS FOR ARKANSAS REGISTERED APPRENTICESHIP PROGRAMS

Mr. Randy Prather, program manager of Apprenticeship, stated that it is the recommendation of the agency that the board adopt the Rules and Regulations pertaining to Arkansas Registered Apprenticeship Program.

Mr. Prather stated that the purpose of this request is to complete the approval process of the Rules and Regulations that will govern how the Arkansas Registered Apprenticeship Programs are to be

regulated.

Mr. Prather stated that the Rules and Regulations for the Arkansas Registered Apprenticeship Programs have gone through the 30-day public review process and received no comments.

On a motion by Mr. Keeping and second by Dr. Collier, the Career Education and Workforce Development Board unanimously approved to adopt the Rules and Regulations for the Arkansas Registered Apprenticeship Programs.

ACTION ITEM 7 – REQUEST TO SUBMIT REVISED POLICIES AND PROCEDURES FOR CAREER AND TECHNICAL EDUCATION

Mrs. Kathi Turner, deputy director of career and technical education, stated that it is the recommendation of the agency that the Board approve the revised Policies and Procedures for Career and Technical Education to begin the Legislative Rules and Regulations process.

Mrs. Turner also stated that revisions have been made to reflect additional changes in endorsement/permit areas, definition of Program of Study and other changes in wording.

On a motion by Dr. Vire and second by Mr. Keeping, the Career Education and Workforce Development Board unanimously approved the revisions to the Policies and Procedures for Career and Technical Education and to begin the rules and regulation process.

ACTION ITEM 8 – REQUEST TO SUBMIT RULES AND REGULATIONS FOR ACT 892

Mr Brian Rogers, deputy director of office of skills development, stated that it is the recommendation of the agency that the board approve the Office of Skills Development Division to begin the Legislative Rules and Regulations process for Act 892.

Mr. Rogers stated it is the request of the Office of Skills Development Division to begin the legislative process that follows the state's general procedures for adopting or changing rules. The purpose of the request is to begin the approval process of the Rules and Regulations for Act 892 specific to the awarding of grants from the Office of Skills Development.

On a motion by Mr. Standridge and second by Dr. Collier, the Career Education and Workforce Development Board unanimously approved the agency to begin the rules and regulation process for Act 892.

DIRECTOR'S REPORT

Mr. Brian Rogers provided the board members with the Regional Advisory Council schedule.

Dr. Charisse Childers provided information to the board members about some of the programs that are specific to Arkansas Rehabilitation Services and the Department of Career Education.

ADDED ACTION ITEM 9 – BOARD MEETING DATES

Mr. Garner proposed the following dates for the next board meetings:

Tuesday, October 20, 2015 – 1:00 p.m.

Tuesday, December 15, 2015 – 1:00 p.m.

On a motion by Dr. Vire and second by Mr. Keeping, the Career Education and Workforce Development Board unanimously approved the next board meeting dates as Tuesday, October 20, 2015 and Tuesday, December 15, 2015.

ADDED ACTION ITEM 10 – COMMITTEES

Mr. Garner proposed the following three committees and their members:

Budget – Mr. Scott Copas, Mr. Hugh McDonald, Mr. Troy Keeping, Mr. Jeff Standridge, Dr. Charisse Childers and Dr. Richard Abernathy

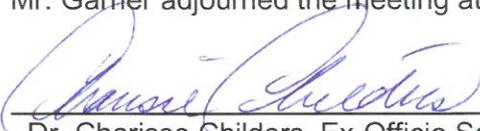
Skills Development – Dr. Keith Vire, Dr. Adam Arroyos, Mrs. Stacy Gunderman, Mrs. Jenifer Price, Dr. Brett Powell, Mr. Johnny Key and Mr. Daryl Bassett

Industry Assessment – Mrs. Gina Radke, Mr. Dan Serrano, Dr. Steven Collier, Mr. Burton Weis, Mr. Bill Stovall, Mr. Mike Preston and Dr. Paul Beran

On a motion by Mr. Copas and second by Mr. Keeping, the Career Education and Workforce Development Board unanimously approved the three committees and their members.

ADJOURNMENT

Mr. Garner adjourned the meeting at 2:54 p.m.



Dr. Charisse Childers, Ex-Officio Secretary
Career Education and Workforce
Development Board



Michael Garner, Chairman
Career Education and Workforce
Development Board