

Junior High Shadowing Program

Student's Name _____ Period _____ Due Date _____

Person Shadowed _____ Relation _____
(If Any)

Job Title _____

Business Name _____

Business Address _____

General Location _____

Job Description _____

Working Environment _____

(Ex. Indoor, outdoor, mixed, factory, shop, office, showroom, home, all-weather,
temperature controlled, clean, noisy, dusty, etc.)

Working Conditions _____

(Ex. Routine, non-routine, working independently, leading, directing, team-work, flexible
schedule, shift work, call duty, standing, walking, crouching, climbing, sitting, etc.)

Related Occupations _____, _____, _____

Job Requirements:

Dress Code - _____ (Uniform, Apron, Lab Coat, ID-Badge)

- _____ (Casual, Informal, Formal, Professional)

Formal Education Required _____

Job Training _____

Shadowing Program

Required Job Skills _____

(Ex. Reading, writing, arithmetic, speaking, listening, creativity, organization, entertaining, communication, computer literacy, instructing, designing, building, repairing, enforcing, protecting, problem-solving, decision-making)

Other Job Requirements: _____

(Ex. Honesty, dependability, punctuality, initiative, perseverance, sympathy, tact, independence, enthusiasm, courtesy, friendliness, loyalty)

Aptitudes Necessary _____, _____

(Ex. Intellectual logical, intellectual instinctual, visual form, visual spatial, auditory verbal, auditory tonal, physical manual dexterity, physical motor coordination)

Traveling Required to: _____

(Be specific)

Transfer Possibilities to: _____

(Be specific)

Technology Used _____

(Be specific)

Does employee bring work home _____ **if yes, why** _____

Annual Salary Range \$ _____ **to** \$ _____ (This type work in Arkansas)

How is this income paid? _____ (salary, hourly wage, commission, or contract labor)

Number of days for Vacation _____ **Sick Leave** _____ **Holidays** _____

Fringe Benefits Offered for this type of work _____

(Ex. health insurance, stock options, retirement, housing, auto, gas allowance, discounts, optional work hours, comp-time)

Fringe Benefits for Business Owners (Only)? _____

Interest Area _____ (Physical, Social or Intellectual)

Level of Stress (1-10) _____

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Chance for Advancement/Promotion to: _____ (none, fair, good, excellent)

Risks Involved _____

(be specific)

What tasks did you observe _____

Describe the job shadow site _____

What is the best part of the job _____

What is the least desirable part of the job _____

Does this occupation offer full-time, part-time, temporary, and/or volunteer jobs?

Does this company offer jobs for students age 14-18? _____
If yes, what? _____

What advice would you give for someone wanting to go into this profession? _____

What values does this occupation offer? _____

(Ex. companionship, prestige, identity, independence, self-esteem, security, accomplishment, fulfillment, spiritual growth, creativity, time-off, etc)

Shadowing Program

Arkansas Works Employment Outlook

	Arkansas Wages		National Wages	
	Hourly	Annual	Hourly	Annual
Entry	_____	_____	_____	_____
Median	_____	_____	_____	_____
Experienced	_____	_____	_____	_____

Employed Nationally

Number Employed _____ Year _____

Job Openings _____

Percentage of Change _____ Projected Year Forecast _____

Related Occupations _____

Would you go into this career field _____

Why? _____

Does this job match your personality? _____ Type _____

How? _____

Additional Comments: