

MINUTES - MEETING OF THE
STATE BOARD OF CAREER EDUCATION
9:00 a.m.

December 9, 2010

The State Board of Career Education (SBCE) was called to order by Chairman Phil Taylor. The meeting was held at the Metroplex Event Center, 10800 Colonel Glenn Road, Little Rock, AR.

A record of member attendance is as follows:

PRESENT

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|-------------------------------|-------------------------------------|
| Mr. Phil Taylor, Chairman | <u>Ex-Officio Nonvoting Members</u> |
| Mr. John Riggs, Vice Chairman | Mr. William L. "Bill" Walker, Jr. |
| Mrs. Lucy Ralston | Ex-Officio Secretary |
| Dr. Thomas Flowers | |
| Mr. Richard Smith | |
| Mrs. Martha Dixon | |

ABSENT

Ex-Officio Nonvoting Members
Dr. Tom Kimbrell
Dr. Jim Purcell

A. ACTION ITEM – APPROVAL OF MINUTES OF OCTOBER 11, 2010

On motion by Mr. Smith and second by Mrs. Ralston, the State Board of Career Education unanimously approved the minutes of October 11, 2010.

ACTION ITEM – APPROVAL OF MEETING DATES FOR 2011

Mr. Taylor recommended that the State Board of Career Education set the following meeting dates for 2011 per A.C.A. 25-6-302:

Thursday, February 3, 2011
Thursday, April 7, 2011
Thursday, June 2, 2011
Thursday, August 4, 2011
Thursday, October 6, 2011
Thursday, December 8, 2011

On a motion by Mr. Riggs and second by Mrs. Dixon, the State Board of Career Education unanimously voted to set the following meeting dates for 2011:

Thursday, February 3, 2011
Thursday, April 7, 2011
Thursday, June 2, 2011
Thursday, August 4, 2011
Thursday, October 6, 2011
Thursday, December 8, 2011

B. ACTION ITEM – MEMORANDUM OF UNDERSTANDING BETWEEN ARKANSAS TECH UNIVERSITY – OZARK CAMPUS AND THE AREA CENTER AND TECHNICAL CENTER – RUSSELLVILLE SCHOOL DISTRICT TO TRANSFER THE FISCAL AGENCY FROM

THE AREA CAREER AND TECHNICAL CENTER – RUSSELLVILLE TO ARKANSAS
TECH UNIVERSITY - OZARK

Ms. Sandra Porter, associate director of workforce training, stated that the Area Career and Technical Center (ACTC), Russellville School District, and Arkansas Tech University – Ozark Campus have requested the transfer of the fiscal agency from ACTC to Arkansas Tech University – Ozark Campus. Ms. Porter recommended that the State Board of Career Education approve the transfer.

The transfer will allow ArkansasTech University – Ozark Campus (ATUOC) to give college credit for technical instruction delivered at ACTC to surrounding school districts, including Russellville, Dardanelle, Atkins, Pottsville, Lamar, Clarksville, Hector, Two Rivers, Western Yell, Dover, and Danville.

On a motion by Mr. Smith and second by Mrs. Dixon, the State Board of Career Education unanimously voted to approve the transfer of the fiscal agency from the Area Career and Technical Center at Russellville to Arkansas Tech University – Ozark.

C. ACTION ITEM – LETTER FROM NORTHWEST TECHNICAL INSTITUTE (NTI)
REQUESTING TO BE FISCAL AGENT FOR THE NORTHWEST ARKANSAS REGION
OF ARKANSAS DEPARTMENT OF CAREER EDUCATION SECONDARY CAREER
EDUCATION

Ms. Sandra Porter, associate director of workforce training, recommended that the State Board of Career Education approve the transfer of the fiscal agency from Northwest Arkansas Community College (NWACC) to Northwest Technical Institute (NTI).

Ms. Porter stated that the Northwest Arkansas Community College Board of Trustees voted to relinquish the Regional Technology Center designation on Monday, Sept. 13, 2010, with an effective date of July 2011. Northwest Technical Institute would be an appropriate fiscal agent for the secondary center since NTI currently teaches two secondary programs (Automotive Service Technology and Collision Repair Technology) through a Memorandum of Understanding with Northwest Arkansas Community College. Northwest Technical Institute's proposal would continue the two programs currently taught on the NTI campus, as well as the cosmetology program currently taught by a private contractor.

Ms. Porter stated that as more facilities become available, additional programs could be added at Northwest Technical Institute.

On a motion by Mrs. Ralston and second by Dr. Flowers, the State Board of Career Education unanimously voted to approve the transfer of the fiscal agency from Northwest Arkansas Community College to Northwest Technical Institute.

D. INFORMATIONAL ITEM – SPECIAL POLICIES AND PROCEDURES FOR SECONDARY
TECHNICAL CENTERS

Ms. Sandra Porter advised the board members that the current Special Policies and Procedures for Secondary Technical Centers were adopted in October 2007 and that it has become necessary to make adjustments to and technical corrections in the policies and procedures. Ms. Porter stated that in accordance with the Administrative Procedure Act, a marked-up copy of the policies and procedures will be placed on public review for 30 days.

Ms. Porter stated that upon the completion of the 30-day comment period, the policies will be brought to the State Board of Career Education for approval.

On a motion by Mr. Riggs and second by Mrs. Dixon, the State Board of Career Education unanimously voted to place the marked-up copy of the policies and procedures on public review for 30 days.

DIRECTOR'S REPORT

Mr. Walker recognized Ms. Susan Harriman, director of policy for the Department of Education.

Mr. Walker told board members that the annual joint staff meeting would be held following the board meeting and that the guest speaker would be Mr. Morril Harriman, the governor's chief of staff.

Mr. Walker gave board members the agency's first-ever annual report.

Mr. Walker provided the board members a copy of the engineers' report (water study) performed for the Arkansas Career Training Institute (ACTI).

Mr. Treviño provided an update on the armory facility in Hot Springs and plans to acquire the facility to provide more space for ACTI. He also informed the board that the Jonesboro field office has finalized a new lease and will be moving sometime in March.

Mr. Walker informed the board members that he attended a budget meeting with the governor and the governor's chief of staff regarding agency priorities and requests.

Mr. Walker announced the following dates:

- February 3, 2011 – State Board of Career Education meeting

ADJOURNMENT

Mr. Taylor adjourned the meeting at 10:09 a.m.



William L. "Bill" Walker, Jr., Ex-Officio Secretary
State Board of Career Education



Phil Taylor, Chairman
State Board of Career Education